



NORTHEASTERN ASSOCIATION OF GRADUATE SCHOOLS

**Executive Committee Meeting
Danfords on the Sound
Port Jefferson, Long Island, NY
October 19, 2001**

Present: Christina Hannah, Ronald Kane, John Lennox, Lawrence Martin, Martha McKenna, Jeryl Mumpower, Harry Richards, Charlena Seymour, Richard Sleight, Nigar Khan and Eugenia Reiersen

President Martin called the meeting to order at 11:15 a.m.

Executive Committee Membership:

The Executive Committee authorized John Lennox to contact Gwen Davies, Graduate Dean at the University of New Brunswick about filling the position vacated by Gregory Healy. (We are pleased to report that Dr. Davies has accepted. Her term will expire in April 2002.)

Secretary Treasurer Report:

Harry Richards distributed copies of the minutes from the 3/30/2001 NAGS Executive Committee meeting and the 3/31/2001 NAGS Business Meeting. The minutes of the Executive Committee meeting were accepted as distributed.

Harry Richards reported that 2000-01 revenues from interest, dues and conference registrations were \$35,865.05. Expenses for NAGS operations, including awards and the conference were \$31,793.29. (Note that one award recipient was unable to attend the conference and therefore expenses are at least \$1000 lower than actual commitments). A final report of the spring conference was also distributed. 110 registrations were received. Revenues for the conference were \$27,038 with expenses at \$26,468.65 for a net profit from the conference of \$569.35.

The Executive Committee agreed by acclamation that a \$250 honorarium be given to Gloria Van Beaver, UNH, for her efforts in support of NAGS, \$150 honorarium to Denise Moore, Howard University for her efforts in support of the NAGS conference and \$100 to Pat Thompson, Howard University for her efforts in support the NAGS conference and \$100 to Jonathan Adams, UNH for web support.

Harry Richards reported that 3 mailings were planned. The first mailing to solicit membership and directory information has been sent. The second mailing to invite nominations for the 4 awards will be sent in early November. The final mailing will be a conference mailing and will be sent out in early January.

Awards:

Chairs of the awards committees will be:

Richard Sleight – Doctoral Award (Agricultural, Biological & Health Sciences)

Jack Narayan – Master's Award (Physical Sciences, Mathematics and Engineering)

John Lennox – Geoffrey Marshal Mentoring Award

Martha McKenna – Teaching Award

As has been past practice, committees, to the extent feasible, should have both U.S. and Canadian readers.

Conference:

In preparation for the annual meeting the following items were agreed upon:

1. The conference will be held Thursday, Friday and Saturday, April 25 -27, 2002, at the Danfords on the Sound, Port Jefferson, Long Island, NY.
2. The conference will begin at 1:00pm on Thursday 4/25/02 and conclude at 12:30pm on Saturday 4/27/02.
3. A pre-conference workshop will not be offered this year.
4. Lawrence Martin and Harry Richards will determine the conference rate once transportation and meals are finalized.
5. Thursday's reception and dinner will be held on the Stony Brook campus.
6. Friday afternoon's program and reception will be held at Cold Springs Harbor.
7. The Danfords Hotel will give registrants a rate of \$159 single or double which is in effect until January 25, 2002.
8. Hotel attrition/reductions are allowed as follows: 140 room nights guaranteed and can be adjusted without penalty up to January 28, 2002.
9. Audiovisual equipment provisions still need to be determined. We will investigate the use of Stony Brook AV services.
10. Billing will be processed through the Stony Brook Foundation.

The tentative program for the annual meeting will be:

Thursday, April 25, 2002

11:30 a.m. - 1:00 p.m. Registration - Harry Richards

1:00 p.m. Welcome – Lawrence Martin

1:15 p.m. - 2:45 p.m. Session I (Plenary) – International Issues (where are we today?) – Ron Kane and John Lennox, moderators

2:45 p.m. - 3:00 p.m. Break

3:00 p.m. - 4:30 p.m. Session II (Plenary) – Unionization (graduate student, adjunct faculty and post docs) – Richard Sleight and John Lennox, moderators

4:30 p.m. - 5:30 p.m. Session III (Plenary) – CGS Update – Debra Stewart, moderator

6:00 p.m. - 7:00 p.m. Reception (Sponsored by Stony Brook University)

7:00 p.m. Opening Banquet – Keynote Speaker – Shirley Kenny, President, Stony Brook

Friday, April 26, 2002

8:00 a.m. - 9:00 a.m. Executive Committee Breakfast

9:00 a.m. - 10:15 a.m. Session IV (Plenary) – Boyer Report Revisited – Orlando Taylor, moderator

10:15 a.m. - 10:30 a.m. Break

10:30 a.m. - 11:45 a.m. Session V (Plenary) – Collaborative Models for Graduate Education – Martha McKenna, moderator

12:00 p.m. - 2:00 p.m. Awards Luncheon

2:15 p.m. – 5:00 p.m. Session VI (Plenary) – New Approaches for Doctoral Education – Lawrence Martin, moderator

5:00 p.m. - 6:00 p.m. Reception (Sponsored by Down State New York Universities)

Evening On the Town

Saturday, April 27, 2002

7:30 a.m. - 8:30 a.m. Table Talk Breakfast

Assistant and Associate Deans – Nigar Khan

Teacher Education – Martha McKenna

Career and Student Services – Richard Sleight

Diversity Issues – Charlena Seymour

Post Doc Issues – John Lennox

Hiring and Managing Staff – Christina Hannah

8:30 a.m. - 9:00 a.m. NAGS Business Meeting

9:00 a.m. - 10:30 a.m. Session VII (Plenary) – The Role of the Master's Degree (at Master's Only Institutions and at Doctoral Institutions) – Jack Narayan and Jeryl Mumpower, moderators

10:30 a.m. - 10:45 a.m. Break

10:45 a.m. - 12:15 p.m. Session VIII (Plenary) – Program Review – Christina Hannah, moderator

12:15 p.m. - 12:30 p.m. Closing Remarks – Charlena Seymour

Moderators were asked to have presenters lined up for the Executive Committee Meeting on Friday December 7, 2001. Members who will not be in San Diego are asked to forward names to Lawrence and Harry. Harry reminded moderators to keep costs in mind when contacting speakers. NAGS will pay transportation and meals. Honoraria are not provided.

The committee agreed that exhibitors could be invited to showcase. The fee would be \$500 and includes the registration fee for 1 person. Additional representatives would pay the regular registration fee per person. Harry and Lawrence will review the program and logistics to determine the feasibility of including them this year.

2003 Meeting:

Charlena Seymour and Nigar Khan presented several alternatives for the 2003 meeting. The Committee endorsed Boston as the location for the meeting. Nigar will keep the Executive Committee posted as plans develop.

The meeting adjourned at 3:05 p.m.

Submitted,

Harry J. Richards