



NORTHEASTERN ASSOCIATION OF GRADUATE SCHOOLS

**Executive Committee Meeting
Loews Hotel
Annapolis, MD
October 12, 2000**

Present: Christina Hannah, Sr. Ann Heath, Ronald Kane, David Leyton-Brown, Lawrence Martin, Jeryl Mumpower, Harry Richards, Charlena Seymour, Orlando Taylor, Stacey Lane Tice, Denise Moore

The meeting of the NAGS Executive Committee was called to order at 11:15 a.m. by President Taylor.

Secretary Treasurer Report:

Harry Richards distributed copies of the minutes from the 4/14/00 NAGS Executive Committee meeting and the 4/15/00 NAGS Business Meeting. The minutes of the Executive Committee meeting were accepted as distributed.

Harry Richards reported that 1999-00 revenues from interest, dues and conference registrations were \$16,894.51. Expenses for NAGS operations, including awards were \$6,419.73. A final report of the spring conference is not ready but will be available at the December meeting. The Treasurer's Report dated October 10, 2000, is attached to the minutes.

The Executive Committee agreed by acclamation that a \$250 honorarium be given to Gloria VanBeaver for her efforts in support of NAGS.

Harry Richards reported that 3 mailings were planned. The first mailing to solicit membership and directory information has been sent. The second mailing to invite nominations for the 4 awards will be sent in early November. The final mailing will be a conference mailing and will be sent out in December.

Awards:

The executive committee appointed Sr. Ann Heath, Charlena Seymour and Harry Richards to a subcommittee to look at ways to increase the number of student awards and to report back at the December meeting. The committee should also look at coordinating the NAGS schedule with the CGS awards schedule.

For the current year, the process will remain unchanged. The monetary award for both faculty awards will however be increased to \$1000 and it is expected that the recipients will be in attendance in order to receive their award. Further, nominations for the awards are open to only NAGS members. As has been past practice, committees, to the extent feasible, should have both U.S. and Canadian readers.

Chairs of the awards committees will be:

Richard Sleight – Master's Thesis Award (Agricultural, Biological & Health Sciences)
Gregory Kealey – Doctoral Dissertation Award (Arts & Humanities)
Jeryl Mumpower – Mentoring Award
Stacey Lane-Tice – Teaching Award

Conference:

In preparation for the annual meeting the following items were agreed upon:

1. The conference will be held Thursday, Friday and Saturday, March 29, 30, 31, 2001, at the Loews Hotel in Annapolis Maryland.
2. The conference will begin at 1:00pm on Thursday 3/29/01 and conclude at 12:30pm on Saturday 3/31/01.
3. A pre-conference workshop on Certificates will be presented by Wayne Patterson at a cost of \$150 per registrant (see #4 for combined rates).
4. Early registration will be January 19, 2001, and will be \$150 per registrant from NAGS members and \$200 per registrant from non-members. NAGS members who register for both the pre-conference workshop and the conference by January 19, 2001, will pay \$250; non-members who register for both will pay \$300. After January 19, 2001, the fees will increase by \$50.
5. Students will be allowed to register for the conference and will pay one-half the appropriate regular rate. Each member of the Executive is encouraged to bring a student to the conference.
6. The Loews Hotel will give registrants a rate of \$149.00 single or double which is in effect until February 28, 2001.
7. Hotel attrition/reductions are allowed as follows: 150 room nights guaranteed and can be adjusted without penalty up to January 28, 2001.
8. Audio visual equipment will be provided by Howard University.
9. Tax exempt status options for billing will be investigated.

The program for the annual meeting will be:

Thursday, March 29, 2001

9:00 a.m. - 12:00 p.m. Pre-conference Workshop - Certificate Programs - Wayne Patterson

11:30 a.m. - 1:00 p.m. Registration - Harry Richards

1:00 p.m. Welcome - Orlando Taylor

1:15 p.m. - 2:45 p.m. Session I (Plenary) - Meeting Diversity in a Changing Political Environment - Charlena Seymour, moderator

2:45 p.m. - 3:00 p.m. Break

3:00 p.m. - 4:30 p.m. Session II (Plenary) - Retention and Mentoring in Graduate Education - Sr. Ann Heath and Stacey Lane Tice, moderators

4:30 p.m. - 5:30 p.m. Update from the Council of Graduate Schools

6:00 p.m. - 7:00 p.m. Reception (Sponsored by the DC Affiliates)

7:00 p.m. Opening Banquet with Keynote Speaker

Friday, March 30, 2001

8:00 a.m. - 9:00 a.m. Executive Committee Breakfast

9:00 a.m. - 10:15 a.m. Session III (Plenary) - Distance Education - Christina Hannah, moderator

10:15 a.m. - 10:30 a.m. Break

10:30 a.m. - 11:45 a.m. Session IV (Plenary) - Technology in the Administration of the Graduate School - Jeryl Mumpower, moderator

12:00 p.m. - 2:00 p.m. Awards Luncheon

2:15 p.m. - 3:30 p.m. Session V (Plenary) - International Issues - David Leyton-Brown, moderator

3:30 p.m. - 3:45 p.m. Break

3:45 p.m. - 5:00 p.m. Session VI (Concurrent) - Nuts & Bolts for Assistant/Associate Deans- Richard Sleight, moderator; Graduate Dean Evaluation - Charlena Seymour, moderator

5:00 p.m. - 6:00 p.m. Reception (Sponsored by the Maryland affiliates)

Evening On the Town

Saturday, March 31, 2001

7:30 a.m. - 8:30 a.m. Table Talk Breakfast (to be decided)

8:30 a.m. - 9:00 a.m. NAGS Business Meeting

9:00 a.m. - 10:30 a.m. Session VII (Plenary) - Rankings and Assessment in Graduate Education - Lawrence Martin, moderator

10:30 a.m. - 10:45 a.m. Break

10:45 a.m. - 12:15 p.m. Session VIII (Plenary) - Re-envisioning the Ph.D. - Ronald Kane, moderator

12:15 p.m. - 12:30 p.m. Closing Remarks - Lawrence Martin

The committee agreed that the moderators would put together a 2 or 3 sentence abstract by October 20, 2000, and forward a copy to Orlando and Harry. Moderators were also asked to have presenters lined up by November 15, 2000 (again with names to Orlando and Harry). Harry reminded moderators to keep costs in mind when contacting speakers. NAGS will pay transportation and meals. Honoraria are not provided.

The committee agreed that exhibitors could be invited to showcase. The fee would be \$500 and includes the registration fee for 1 person. Additional representatives would pay the regular registration fee per person.

CGS:

David Leyton-Brown reported that the CGS Board was undertaking a strategic review of CGS; was looking at the role of the regional affiliates; and was in the process of incorporating.

The past-president of NAGS has historically served as the as the regional representative to the CGS Board. As Orlando is already on the Board, Charlena Seymour moved that Lawrence Martin serve as the representative concurrent with his term as President of NAGS and then again while he is Past-President. Christina Hannah seconded. The motion passed.

The committee discussed the possibility of tying regional membership to CGS membership. It was agreed to investigate this possibility as well as looking at the dues structure of the other regions.

The meeting adjourned at 3:05 p.m.

Submitted,

Harry J. Richards